

**CITY OF SANTA BARBARA
CIVIL SERVICE COMMISSION**

MINUTES

REGULAR MEETING

Monday, July 10, 2017

4:15 p.m.

Room 15, Top Floor, City Hall

735 Anacapa Street, Santa Barbara, California

ORDER OF BUSINESS:

1. *Call to Order & Roll Call.* The meeting was called to order at 4:15 p.m. by Chair Gabe Dominocielo. Present: Commissioners Alan Kasehagen, Donna Lewis and Desmond O'Neill. Staff members Susie Gonzalez and Yesenia Gomez were present.
2. *Public Comment.* No public comment.
3. *Approval of the Minutes from the Meeting of May 8, 2017.* A motion to approve the May 8, 2017 minutes was made and seconded (O'Neill/Kasehagen) and approved by voice vote. A motion later to re-open the minutes was made and seconded (Lewis/Dominocielo) to discuss a revision to item #4. Chair Dominocielo requested that the following wording be removed "and was the CFO of the Canary Hotel". A motion to re-approve the minutes as revised was made and seconded (Lewis/Dominocielo) and approved by voice vote.
4. *Communication via City Email Account for Commissioners.* Staff informed Commissioners of discussion with Information Technology regarding the establishing of a City email account for the Commissioners or utilizing a Sharepoint site for shared documents that need to be reviewed. Commissioners expressed security concern with using a Sharepoint site. There will be more information to follow, as well as a legal opinion from City Attorney.
5. *Election of Officers.* Chair Dominocielo nominated Commissioner Kasehagen as the new Chair for the upcoming year. Commissioner O'Neill nominated Chair Dominocielo as Vice-Chair. A motion to approve the nominations was made and seconded (O'Neill/Lewis) and approved by voice vote.
6. *Public Works Employee Discipline/Dismissal.* Commissioner Kasehagen came on the record to announce the decision of the Civil Service Commission with the recent hearing. The decision was 4-0 to uphold the dismissal of the Public Works employee.
7. *Topics for the Next Meeting, which is scheduled for September 11, 2017.* Follow up on email discussions.
8. *Adjournment of Meeting.* A motion was made (Kasehagen) to adjourn the meeting. The meeting adjourned at 4:26 p.m.

Materials related to an item on this agenda submitted to the Civil Service Commission after distribution of the agenda packet are available for public inspection in the Human Resources Office located at City Hall, 735 Anacapa Street, Santa Barbara during normal business hours.

In compliance with the Americans with Disability Act (ADA), if you need special assistance to participate in this meeting, please contact Susie Gonzalez at 564-5316. Notification at least 48 hours prior to the meeting will enable the City to make reasonable arrangements.